



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI

EMPLOYMENT NOTICE

Guru Gobind Singh Indraprastha University invites applications for the position of Chief Legal Advisor on contractual basis initially for a period of 2 years, extendable at the discretion of the University.

Eligibility condition for engagement of Chief Legal Advisor in the University

1. **Qualifications:** LLM from a recognized University.
2. **Experience:** Minimum 10 years of experience of handling legal matters either as an Advocate or as an Officer in any organization is required. Preference will be given to the candidates having experience of handling legal matters of Academic Administration / Educational Institution.
3. **Age:** Not exceeding 65 years.

Job Profile:

The functions and responsibility of the Chief Legal Advisor are diverse and range from advising the University on matters of legal importance referred to him by the Vice Chancellor as well as supervision and monitoring of the court cases of the University.

Note:1. The legal advisor shall be allowed to work from his / her home / office to discharge the above responsibilities but shall be required to visit the University and be available there, as per the need of the work, at least thrice in a week. However, he / she shall be free to take up his individual work and assignments but not at the cost of the interest of the University in any respect.

Note: 2. The legal advisor shall be provided supporting facilities of infrastructure like office, staff and conveyance by the University to enable him / her to discharge his / her responsibilities.

Remuneration will be commensurate with the qualifications and experiences of the selected candidate. However, a consolidated amount of Rs. one lakh per month is contemplated to be paid to the selected candidate.

How to apply: Interested eligible candidates may submit their applications with detailed bio-data within 10 days from the date of publication of this notice to the Registrar, Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi.


REGISTRAR